



*Lamar County Middle School*  
100 Burnette Road  
Barnesville, GA 30204  
770-358-8652/Fax 770-358-8657

*Dr. Julia Steele*  
Principal

*Jeremy T. Hawkins*  
Assistant Principal

January 13, 2015

Dear Parents or Guardians:

Every effort is being made to ensure that your child is promoted to the next grade level at the end of the school year. We are in the middle of the 3<sup>rd</sup> quarter and time is flying by. Your child's report card is attached to this letter. Please see the promotion policy below.

**LAMAR COUNTY BOARD OF EDUCATION CODE OF CONDUCT  
PROMOTION AND RETENTION - Descriptor Code: IHE**

**IV. PROMOTION STANDARDS AND CRITERIA for Grades 6-8**

Principals or designee shall implement a process to

- A. Determine whether each student shall be retained or placed based on a review of the overall academic achievement;**
- B. Develop an accelerated, differentiated, and/or additional instructional plan for each student who does not achieve grade level;**
- C. Develop a plan of continuous assessment during the subsequent school year in order to monitor the student's academic progress. Students shall be tested in accordance with requirements specified in Georgia Board Rule 160-3-1-.07.**
- D. Principals or their designee shall implement a placement committee which will consist of one or more current teacher(s), or one or more teacher(s) in the next grade, a school administrator, the school SST chairperson and the parent(s). Students will be promoted to the 7th, 8th, and 9th grades based upon the teachers' curricular assessment as communicated to the parents through the Lamar County Middle School Report Card.**

*Students must meet the following criteria:*

1. Achieve a 70 yearly average in all academic courses.

**AND**

2. Not miss more than fifteen (15) days of school (LCBOEP-JBD).

Students in the 8th grade must pass the reading and math portion of the Georgia Milestones Assessments to be promoted to the 9th grade. Reference to the use of Georgia Milestones Assessments is dependent on test scores being received before promotion decisions are sent to parents.

Please understand that our aim is to work cooperatively with you to give your child every opportunity to be successful, and to improve in any areas of concern. Now is the time! Please feel free to contact your child's teachers, our administrators or counseling team to help address any concerns you may have. Please have your child take advantage of our After School Tutoring Program (#SST – Student Success Time) if additional time to complete work or tutoring is needed. These applications are in our front office.

We have copied the LCMS Grading policy on the back of this letter to keep everyone on top of how grades and percentages are scored and weighted. Students and parents were provided a copy of this policy at the beginning of the year and it is located on our website. All teachers have this policy posted in the classroom to refer back to each day with students.

We hope that you will view this notice as a means of our commitment to working for the success of your child.

Sincerely,

**Dr. Julie Steele**  
Principal

**Mr. Jeremy Hawkins**  
Assistant Principal

**Mr. Jeffrey Miller**  
LCMS School Counselor

## Lamar County Middle School

### GRADING SYSTEM

At Lamar County Middle School, we use a weighted grading system in all classes to determine averages. The specific weighted scale is determined within each content and grade and is listed below for all academic classes. Students in grades 6-8 will receive numerical grades (0-100%) on their report cards. The grading scale listed below will be followed:

- A.....90-100
- B.....80-89
- C.....70-79
- F.....69 and below

	Category of Assignment	Weighted %
<b>These 3 categories make up 90% of the students average.</b>	<u>Daily Grades</u> This percentage consists of homework (graded or checked for completion), journal checks, notebook checks, warm up activities, Tickets out the Door, daily graded assignments, and participation grades.	<b>35%</b>
	<u>Quizzes</u> This percentage consists of daily and weekly quizzes, and assignments taken for progress monitoring purposes. These quizzes would progress monitor and assess the current standards being taught.	<b>35%</b>
	<u>Assessments</u> This percentage consists of Unit Tests, Chapter Tests, and Culminating Unit Projects.	<b>20%</b>
<b>This category makes up 10% of the students average.</b>	<u>Mid Year Exam &amp; Final Exam</u> This percentage consists of the midyear exam at the end of quarter 2 (Dec.) and the final exam at the end of quarter 4 (May).  ***For 9 week classes (connections classes), a final exam will be held at the end of each quarter.	<b>10%</b>
	<b>Total average percentage:</b>	<b>100%</b>

#### Make up work policy due to being absent from school:

- Make up work for students when they are absent is the sole responsibility of the student.
- Students should request their makeup work from each of their classroom teachers on the day they return to school. The parent may request the missing work on the day of the absence by calling the front office and teachers will send the work to the office to be picked up the following day.
- Students must make up all of their assignments due to being absent within 5 days.

#### Late Work Policy:

- If a student does not have his/her work at the time it is collected, the assignment will be considered late.
- 10 points per day will be deducted from the student's grade on the assignment for up to 5 days.
- At the end of the 5<sup>th</sup> day, the student will receive a zero.